

SEDA-PDF

Staff and Educational Development Portfolio and Assessment Module



Many more people are undertaking staff and educational development, both full-time and (increasingly) part-time, for example:

- School / faculty / department-based learning and teaching coordinators (with many different role titles)
- Staff from a range of developmental projects and initiatives of various scales, both internally and externally funded. Such projects and initiatives include HEFCE-funded initiatives including CETLs, Higher Education Academy Subject Centres and projects, learning and teaching strategies and widening participation and curriculum development initiatives
- Staff undertaking peer review; mentoring; provision of learning resources and support, including e-learning; programme and curriculum leadership and development
- Quality enhancement staff
- Staff leading and delivering postgraduate certificates in learning and teaching in higher education
- Staff of central educational development units

SEDA, in association with the Higher Education Academy, is providing a nationally recognised named award for staff and educational developers. The award – Staff and Educational Development – is made through completion of the Assessment and Portfolio module. Successful completion of the award will enable a participant to gain SEDA Associate Fellowship. Fuller details of the award can be found on the SEDA web site at:

<http://www.seda.ac.uk/pdf/39%20Staff%20and%20Educational%20Development.htm>

The Assessment and Portfolio Module

This module provides an opportunity for candidates to develop a portfolio which they will present for assessment. Participants will be working through a virtual learning environment in small groups under the guidance of experienced educational developers acting as facilitators.

As the module has been designed around the concept of a work based portfolio it will be taken in a fixed three month period. In 2006 the module will start on 9th October 2006 and the date for submission of the portfolio is 8th January 2007.

This module is particularly appropriate for participants who have taken either the SEDA Summer School or the SEDA on-line Staff and Educational Development module. It is also suitable for colleagues who have been working in staff and educational development and who may have built up experience which can be accepted as equivalent to either of these courses.

The SEDA-PDF approach is supportive enabling participants to define and meet their own development needs within the framework of SEDA's Values and the named award's outcomes.

The Portfolio

The portfolio will focus upon a case study of your day to day work in staff and educational development. In the portfolio submission you will demonstrate how, in your work, you satisfy the specialist outcomes for the Staff and Educational Development named award:

- Identify goals for staff and educational development processes
- Plan staff and educational development processes towards achievement of these goals
- Facilitate processes to achieve the agreed goals
- Monitor and evaluate the effectiveness and the acceptability of the development processes
- With the client, identify appropriate follow-up development activity.

and how your work is informed by the SEDA Values:

- An understanding of how people learn
- Scholarship, professionalism and ethical practice
- Working in and developing learning communities
- Working effectively with diversity and promoting inclusivity
- Continuing reflection on professional practice
- Developing people and processes

The fee for the module is: £490

The module will run from 9 October 2006 – 8 January 2007

To register, please return the registration form to the SEDA Office by **Friday 29th September 2006**.

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